

# ULM REGISTRAR'S OFFICE

## Letter of Good Standing Request

Please complete this form, and FAX to 318.342.5274 or MAIL to the following address:

ULM REGISTRAR'S OFFICE  
700 University Avenue  
Monroe, LA 71209

1. Name

Last

First

Middle

Address

Number and Street

City

State

ZIP Code

Campus-Wide ID

Birth Date

Daytime Telephone Number

E-mail Address

2. When would you like this letter processed?

now

after grades are posted for the current term

3. How would you like for us to process your *letter of good standing*?

I will pick it up in person by presenting a picture ID. I understand that the letter must remain sealed in its original envelope to be considered *official* by a third party recipient.

Please mail to the following address:

Recipient's Name

Number and Street

City/State/ZIP Code

4. Please affix your signature below (required).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date